

Planning a Wedding or any large event is nothing short of stressful. With so many small details to keep a track of plus your everyday life it can quickly become overwhelming. Whether your a hands on DIY Bride who loves to host parties or if you don't have a creative bone in your body - we can help bring it all together for you. I always tell my Bride's, hiring a Wedding planner at any capacity is like buying insurance for your Wedding day. While things still happen (and trust me they ALWAYS do) your Wedding Planner is there to problem solve quickly and efficiently avoiding crisis before it occurs.

What set's us apart from other Wedding Planners?

- **Our Professional connections:** When you book with us you are gaining access to our honest recommendation and referral listings of local Wedding Professionals. We will only refer clients to professionals who we have worked closely with, who have excellent reputations, and meet our high standards when it comes to service & experience. Booking the best vendors is a key part of ensuring your day runs smooth and effortless.

- **Advice & recommendations:** Not sure how, when or why to do something Wedding related? Tired of asking family & friends for their opinions with no help? Booking with us will give you the ability to talk things over with a professional who executes Weddings week after week. Being able to get a professional opinion can save you TONS of money, stress and headaches. Mistakes can often be costly so lean on us before making big desicions.

A note to the Bride...



Whether you have been planning for over a year or you are just now beginning the process, your wedding should reflect your style and personality. Unique Events by Lina has the knowledge and resources to help make your dreams reality.

Every detail you choose helps to personalize your wedding and is reflected throughout the entire day. Your wedding is your wedding to plan...I am simply along with you every step of the way to help guide you in the direction of being less stressed in your planning. I will help make sure every detail is carried out just the way you want it to be. Helping you pick the best vendors that fit into your budget, being a shoulder to lean on and on your wedding day being there from the beginning to the very end!

My goal is to give you the wedding you've always dreamed of, a wedding that reflects your unique personality and style and a wedding that you and your guests will enjoy and talk about for years to come.

Platinum "Full" Planning Package

A wedding is an incredibly complex event to orchestrate with zillions of details to think about—picking invitations, managing guest lists, locating venues, food, flowers, vendors, etc. The list is endless. Wouldn't it be heaven to only have to worry about showing up and looking gorgeous? With our Platinum Planning Package we handle everything. "Everything!" Yes everything! Simply give us your budget, priorities and wish list and we'll design the most exquisite wedding you can imagine. Of course, it all begins with an in depth consultation to go over your style and establish your vision for the day. In addition to handling every little detail, we can supervise all vendor meetings, site visits, tastings, dress fittings etc. Our "Platinum Full Planning" Package is outlined below.

- Service may begin up to 12 months prior to Wedding date
- Up to 15 in-person meetings / planning sessions
- Complete Guest List management (we handle all RSVPs)
- Customized budget & planning timeline
- Wedding design advice and execution, working closely with you to ensure your vision will become a reality
- Becoming a point of contact for Bridal Party including meeting with them if needed
- Venue and vendor research including contract negotiation and review
- Designing floor plan layouts for ceremony and reception
- Rehearsal Coordination including rehearsal dinner and various activities
- Coordinate with venue staff to execute all details before and during the wedding
- Creating a detailed time-line for entire wedding day
- Assisting with Hotel Accommodations, room blocks and reservations.
- Offering advice on etiquette and protocol
- Assuming responsibility for all vendor contact leading up to wedding day
- Unlimited email and phone contact
- Wedding Day Coordination-including, but not limited to: overseeing of venue set up, vendor and décor management, transportation management, payment/gratuities distribution, gathering all gifts and valuables and returning them to a designated area, ensuring venue is closed according to the contract

** 10 hours of coordination service on the Wedding Day
Overtime hours are billed at \$90 per hour

Investment: \$2,700.00

Diamond "Partial" Planning Package

No detail is too small for your big day! Our Diamond Planning package offers you everything you need to ensure that your Wedding is fabulous and gloriously stress-free. This package can only begin 7 months before Wedding date (planning over 7 months requires Platinum package). After an initial consultation to determine your vision, we'll help you design the perfect day. If you're a DIY bride or simply on a budget, our Diamond Planning Package is an affordable option. Instead of spending valuable hours searching through endless magazines, websites and calling hundreds of vendors, take advantage of our expertise. We will evaluate your needs, style and budget and come up with a tailor-made package that includes vendors that are right for you. Our "Diamond Partial Planning" Package is outlined below.

- Service may begin up to 7 months prior to Wedding Date
- up to 8 in-person Meetings/ planning sessions- One at the wedding venue
- Gathering and reviewing all your vendor contracts
- Calling all vendors to confirm details and times of arrival/delivery on Wedding day
- Designing floor plan layouts for ceremony and reception
- Rehearsal Coordination
- Coordinate with venue staff to execute all details before and during the Wedding day
- Creating a detailed time-line for entire Wedding
- Organizing the processional and recessional day of Wedding
- Offering advice on etiquette and protocol
- Assuming responsibility for all vendor contact for 4-6 weeks leading up to wedding day
- Wedding Day Coordination-including, but not limited to: overseeing of venue set up, vendor and décor management, transportation management, payment/gratuuity distribution, gathering all gifts and valuables and returning them to a designated area, ensuring venue is closed according to the contract

** 7 hours of coordination service on the Wedding Day
Overtime hours are billed at \$90 per hour

Investment: \$1,850.00

Gold "Day-of-Coordinator" Package

Unique Events by Lina specializes in hand on Day of Coordination, which extends into the 4 weeks before your wedding. Our Planner will step in and help you get organized, line up the details, and take over all of your vendor and venue contact. Our job is to make sure everything will run smoothly on your special day. This package is designed for couples who'd like to do a majority of the planning themselves, but want a professional to help them execute all of their hard work when their wedding day finally arrives. Far more than the typical hotel or venue coordinators, our Day-of-Coordinator will work with all your vendors to make sure that your wedding runs beautifully. Our "Gold Day of Coordination" Package is outlined below.

- Service may begin up to 4 weeks prior to Wedding Date
- Up to 4 in-person meetings/planning sessions - One at the wedding venue
- Gathering and reviewing all your vendor contracts
- Calling all vendors to confirm details and times of arrival/delivery on Wedding day
- Designing floor plan layouts for ceremony and reception
- Rehearsal Coordination
- Coordinate with venue staff to execute all details before and during the Wedding day
- Creating a detailed time-line for entire wedding
- Organizing the processional and recessional
- Offering advice on etiquette and protocol
- Assuming responsibility for all vendor contact for 4-6 weeks leading up to wedding day
- Wedding Day Coordination-including, but not limited to: overseeing of venue set up, vendor and décor management, transportation management, payment/gratuuity distribution, gathering all gifts and valuables and returning them to a designated area, ensuring venue is closed according to the contract

**6 hours of coordination service on the wedding day
Overtime hours are billed at \$90 per hour

Investment: \$1,250.00